



THE INDIRANAGAR CAMBRIDGE SCHOOL

GRADE - IV

Ref: ICS/ 001/Grade IV/2023-24

Dear Parent,

Greetings from The Indiranagar Cambridge School!

At the outset, we would like to thank each of you for your support and motivation in enabling your ward to succeed in his/her academic endeavors to complete the Academic Year 2022-2023 successfully.

1. Fee details for the Academic Year 2023-24

Annual Fee	School Software Edumerge (Yearly Fee)	Tuition Fee May	Tuition Fee June	First Instalment of Computer Fee	Total Amount to be Paid
5750	460	3795	3795	920	14720

The amount can be paid through the School Portal Edumerge, Google Pay, Demand Draft (DD) or at the School Office from **5th April 2023 to 21st April 2023**. Kindly note, full-year fee will also be accepted

**Office Timing: 9 am to 12:15 pm
1:30 pm to 2:30 pm**

2. From **15th April 2023** onwards, **book distribution** will be done **class wise** on **specific date and timing** which will be notified through Edumerge, Telegram, SMS and E-mail. **Books will be issued on producing the fee receipt.**

Government textbooks will be issued after receiving the entire set.

Tie, belt and socks will be available in the bookstore. (Ground Floor – Gate No. 2).

3. **Parent Authentication Card / Walker's Pass and ID Card** to be filled and submitted to the ground floor office (gate No.2) between 9 am and 12:15 pm by **21st April 2023**. Students using private transport should also submit the driver's photo and details.

4. The **School Crest, Logo, and Motto** has been incorporated in the school uniform and students must come to school in proper uniform from the reopening date. The uniform vendor will be available at the school premises from **31st March 2023 to 21st April 2023**. The vendor will require a minimum of **15 working days** from the date of order. For all uniform requirements, please contact **Sarah Creations-9902553327/ 8217309581**

Timing: 9:30 am to 1:00 pm (Gate No.2)

5. The School will re-open on **Thursday, 25th May 2023, at 8:20 am.**
Please follow the below schedule.

Date	Day	Timing
25.05.2023 to 27.05.2023	Thursday to Saturday (Half Day School)	8:20 am - 12:30 pm
29.05.2023 onwards	Monday onwards	Regular School: Mon-Fri: 8:20 am – 3:15 pm Saturday: 8:20 am – 12:30 pm

Kindly note, the **School timing has been changed.**

New School Timing: 8:20 am to 3:15 pm

6. **On the reopening date**, students must **carry only a rough notebook, snacks and latest passport size photograph** (10 Nos) in school uniform (one each for Student ID Card, School Diary, Library card, Student Profile, Admit card, Scholastic Report, Parent Authentication Card or Walker's Pass, etc.,) in a Ziplock cover (with name, class and section written on the rear side).

Photographs without the school uniform will not be accepted.

7. All books and other belongings of the student must be neatly labelled with Name, Class, and Section.
8. The **School Diary** will be issued on the reopening date. Parents must complete the student profile and medical information pages and submit it to their respective Class Teachers.
9. The last date to apply for **Transfer certificate (TC)** is 21st April 2023. Students who apply for TC after the last date must pay the Annual Fee and all previous dues. TC will be issued within 10 working days from the date of receiving the application.

We wish you all a Happy, Safe and Healthy Summer Vacation.

**Best Wishes,
The Indiranagar Cambridge School**

www.theindiranagarcambridgeschool.com

Contact: 080 -25283213, 080-25215207, 9902076777

